**Code of Conduct**

**Introduction**

This document specifies the standard of behaviour required from each member of the team. The goal of these standards is to create a healthy and productive work environment for all. Members who fail to abide by these standards will face consequences detailed below.

**Standards**

The following set of rules intended to create a healthy culture of cooperation and participation within the team. These standards apply to communication over any medium between all members, inside and outside the context of the work environment.

* Actively seek a way in which you can contribute to the project.
* Actively seek constructive criticism and accept where appropriate.
* Keep what is best for the team as a whole in mind.
* Allow others to contribute.
* Respect differing opinions and viewpoints.
* Do not insult others.
* Be on time to team meetings, if you cannot attend or are going to be late inform the group.
* Participate in the group chat.

**Failure to Abide**

Failure to abide by the standards established in the document may be used as grounds for termination or deduction of marks. Grievances within the team are to be settled on a case-by-case basis and will be escalated to a lecturer if necessary.

**Declaration**

**By signing below I agree that I have read and accepted the above standards and possible consequences of not following them.**

**Signatures**

|  |  |
| --- | --- |
| **Team Member Name** | **Team Member Signature** |
| Kai Mainz |  |
| Ross Worton |  |
| Murray Gillespie |  |
| Christopher Nelis |  |

|  |  |
| --- | --- |
| **Witness Name** | **Witness Signature** |
| Dr Kevin Chalmers |  |